

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

Thursday, 18 February 2016 at 2.00 pm

Town Hall, Oxford



Peter G. Clark  
Head of Paid Service

10 February 2016

Contact Officer: **Katie Read, Policy & Partnership Officer**  
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### **Membership**

Chairman – City Councillor Ed Turner  
Vice Chairman - District Councillor Anna Badcock

#### *Board Members:*

Ian Davies	Cherwell & South Northants District Council
Cllr John Donaldson	Cherwell District Council
Laura Epton	Healthwatch Ambassador
Emma Henrion	Healthwatch Ambassador
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Voluntary Sector
Cllr Monica Lovatt	Vale of White Horse District Council
Dr Jonathan McWilliam	Director of Public Health
Cllr James F. Mills	West Oxfordshire District Council
Dr Paul Park	Vice Clinical Chair of Oxfordshire Clinical Commissioning Group
Jackie Wilderspin	Public Health Specialist

#### **Notes:**

- **Date of next meeting: 12 May 2016**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman, City Councillor Ed Turner**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Minutes of last meeting (Pages 1 - 6)**

2.05pm  
5 minutes

To approve the minutes of the meeting held on 27 October 2015 and to receive information arising from them.

- 6. Performance Report (Pages 7 - 22)**

2.10pm  
30 minutes

People responsible: Members of the Health Improvement Board

Performance report presented by: Jonathan McWilliam, Public Health, Oxfordshire County Council

A report on progress against the targets of the Health Improvement Board, including a breakdown of performance against housing indicators. The Health Improvement Board is recommended to agree a measure for monitoring the performance of the young people's supported housing pathway (10.6)

Immunisation report card presented by: Nisha Jayatilleke, Screening and Immunisation, NHS England

A report card on the prevention of infectious disease through immunisation.

- 7. Smoking Cessation Report (Pages 23 - 32)**

2.40pm  
15 minutes

Report presented by: Eunan O'Neill, Public Health, Oxfordshire County Council

An overview of smoking from a national and local perspective, including the wider changing behaviours of people who smoke and local cessation services.

## **8. Affordable Warmth Network Update (Pages 33 - 38)**

2.55pm  
15 minutes

Report presented by: Kate Eveleigh, Oxfordshire County Council

A report on the activities of the Affordable Warmth Network to address fuel poverty issues.

## **9. The District Council Contribution to Health & Wellbeing in Oxfordshire (Pages 39 - 48)**

3.10pm  
15 minutes

Report by: Val Johnson, Partnership Development Manager, Oxford City Council

The 4 February 2016 report to Oxfordshire Joint Health Overview & Scrutiny Committee, on behalf of Oxfordshire's District Councils, discussing the role of the district councils in relation to health and wellbeing and the current activities that they support in relation to this.

## **10. Air Quality Management Report (Pages 49 - 54)**

3.25pm  
15 minutes

Report presented by: Ian Halliday, Air Quality Officer, Oxford City Council

An overview of air quality in Oxfordshire the role of Local Authorities in improving air quality locally.

## **11. Draft Joint Working Protocol (Pages 55 - 78)**

3.40pm  
10 minutes

Protocol presented by: Tan Lea, Strategic Safeguarding Partnerships Manager, Oxfordshire County Council

A draft protocol setting out the framework within which a number of multi-agency Boards/Partnerships in Oxfordshire will work together to safeguard and promote the welfare of people living in the county, including the distinct roles, responsibilities and governance arrangements for each of them.

The Health Improvement Board is recommended to agree the draft protocol in principle.

## **12. Forward Plan (Pages 79 - 80)**

3.50pm  
5 minutes

Presented by: Councillor Ed Turner, Chairman of the Health Improvement Board

A discussion about the forward plan for the Health Improvement Board.